

Atlantic CommTech Corporation (ACT-Corp) is a business that supports mission essential requirements by providing communications infrastructure, security solutions, Radio Frequency (RF) communications and Information Technology (IT) engineering, installation, maintenance and repair services. Our company has supported all branches of the military, as well as a variety of large and small business partners globally, since our inception in 1999.

We currently have immediate opening for an Electronic Security Systems Program Manger to join our growing company. The qualified candidate would be responsible for the oversight and direct management of the IDIQ contract and task orders on the ESS program related to the design, procurement, installation and sustainment of integrated electronic security systems consisting of Access Control, Intrusion Detection, CCTV, utility monitoring systems, Intercom and other systems. They must also have extensive familiarity with Electronic Security requirements, standards, designs, and installation practices, provide overall program deliverables for monthly reports, trip reports, all programmatic deliverables, implementation of tasks such as Site Surveys, Technical Design Package, Factory Acceptance Test, Pre-Installation and Test Check-Out (PITCO) and System Operational Verification Test (SOVT).

#### Duties and Responsibilities

- Process and develop relationships to conduct Bid/No Bid Assessments on Task Orders
- Develop partner relationships to support unique program needs and technology changes.
- Review client requirements and technical documents to prepare and conduct surveys, installation plans, deployment and cutover of electronic security projects for various customers on a worldwide basis.
- Create and oversee the execution of project work plans and makes revisions as appropriate to meet changing project needs and requirements as well as identifying appropriate manpower and resources
- Use software and hardware tools to identify and diagnose problems affecting network and mission systems performance
- Supervise, direct, review, and coordinate work performed by program staff and subcontractors.
- Continuously maintain effective communications and liaison with Government technical and contracting personnel
- Prepares submittals containing schematics, descriptions and technical literature for the client approval and prepares and marks up the as built drawings
- Responsible for Business Development, Growth Objectives and review proposed technical solutions and write-ups along with performing pricing analysis and subcontractor/supplier relationships

#### Qualifications:

- **SECRET SECURITY CLEARANCE - REQUIRED.**
- Bachelor's degree in Electronics or Electrical Systems with at least 4 years of Field Experience – OR - Equivalent Combination of Collegiate Education and Experience.
- Prior experience managing ESS programs with the US Government
- Prior IDIQ experience
- Knowledge and/or certification
  - Security manufacturers
    - AMAG
    - Vindicator Technologies
    - Software House
    - Hirsch Electronics

#### Key Competencies:

- Reading, interpreting, and drawing electrical, electronic, and electromechanical schematics
- Ability to update as built drawings
- Ability to manage simultaneous projects Team Player
- Strong written and verbal communication skills

CRITICAL SYSTEMS • GLOBAL SOLUTIONS

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A Woman Owned Small Business

- Willingness to Travel – up to 25%

Atlantic CommTech is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.