

## Junior CAD Technician

### Role and Responsibilities

- Transforms initial rough product designs using computer aided design (CAD) into working documents
- Reviews engineering drawing and designs to ensure adherence to established specifications and standards
- Relies on instructions and pre-established guidelines to perform the functions of the job
- Works under immediate supervision
- Primary job functions do not typically require exercising independent judgment
- Typically reports to a supervisor or manager

### Qualifications and Education Requirements

- High school diploma/GED plus one year of experience as an AutoCAD operator creating engineering and technical drawings
- Two additional years of AutoCAD experience creating engineering and technical drawings may substitute for High school diploma/GED
- Ability to obtain a Secret Clearance

### Preferred Skills

- Individual with experience using AutoCAD, 2004 or later, within the past five years
- Experience in the architectural/engineering industry drafting diagrams and floor plans specifically for telecommunications cabling and equipment.
- Has knowledge of commonly-used concepts, practices, and procedures
- Proficient in Excel
- Able to convert verbal and written information into two dimensional drawings
- Accuracy and attention to detail are essential

Interested candidates should email resumes to [jobs@act-corp.com](mailto:jobs@act-corp.com)

Atlantic CommTech is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.